

Department was spending; number two, the Department was able to add one or two additional staff; and number three, which was very important to the Department, was a software program CiviGenics offered, which will help with research and will track the individuals in how well the program is doing. The company took over the Department's program in August, 2004.

At this time, Mr. Jabe turned the floor over to Ms. Mary Rose Worthington with CiviGenics. Additionally, Mr. Jabe introduced Ms. Scott Richeson, who is Program Director for the Department, and stated that he and the ladies would be available for any questions at the conclusion of the presentation. Ms. Worthington began by thanking the Board for giving her the opportunity to come in and share some information about who CiviGenics is and about the Therapeutic Community (TC) at Indian Creek. She presented meeting attendees with a booklet which followed her presentation.

She explained that CiviGenics means Building Lawful Lives and its Mission is to design and implement products and services that effectively reduce criminal recidivism among offenders. CiviGenics has a dual approach in dealing with substance abusive offenders; which is they like to deal with their criminal thinking, which is one of the things that separates CiviGenics from more community-based substance abuse providers for offenders. They treat them simultaneously as if they were dual diagnosed with mental health and drug and alcohol problems. CiviGenics believes it is very important to deal with the criminal-thinking aspect as well as the substance-abuse aspect.

The company has four divisions serving annually about 45,000 clients across the country. They have 1600 employees. Their annual revenue is about \$70 million. They do drug testing using a company called SeCOM. In-prison treatment is the biggest piece of CiviGenics. The largest number of programs are in in-prison treatment and then community corrections. CiviGenics is the largest provider of treatment programs to the criminal justice population in the United States. CiviGenics manages in-prison treatment programs in 11 states. It is the second-largest, privately-held prison management company. One of the things that separates CiviGenics from Wackenhut and some of the other private correctional companies is that CiviGenics does more than the security. They do the treatment piece of it, also, and also community corrections. There currently are over 7700 inmates in treatment at 73 facilities at multiple-custody levels with diverse treatment needs. CiviGenics targets recidivism and addiction in terms of their approach to providing better Therapeutic Community services. In many states they provide outpatient services within the prison, so whatever level of care or substance abuse treatment is needed, the company approaches it in these two ways; dealing with recidivism and criminal thinking as well as the addiction.

She stated that Indian Creek is their largest initiative and is the largest single Therapeutic Community in the country. CiviGenics is very proud of this program, which is fully staffed, and the Department has provided great training in getting CiviGenics' program off the ground. The Therapeutic Community model at ICCG is designed in line with Department operational standards, which outlines the curriculum that the company uses. It is a social learning theory of a TC model, with skill acquisition of cognitive behavioral skills being one of the primary targets. She detailed the cognitive behavioral principles'

overview, the idea being to work with clients to internalize their social rules through skill acquisition. It is a progressive program of building on the core basic skills and demonstrating that those skills have been applied and are being used in terms of staying away from criminal thinking as well as substance abuse. She stated that CiviGenics is very much committed to giving inmates a pro-social and pro-sober way of retooling their lives and to providing the social competencies that CiviGenics feels are transferable to the free world. CiviGenics likes the inmates to focus on the future, and they are given the tools to restructure their cognition and change their behavior. CiviGenics spends a lot of time on how to change, which separates them a little bit. Not as much time is spent on why someone got where they got. Many of their patients have been in many, many treatment programs in the past. CiviGenics would rather build on that and give them skills that are transferable. Ms. Worthington remarked that one of the great things about Indian Creek is that the entire prison is a TC. The TC program runs morning to evening, six days a week. She then concluded by very generally explaining the benefits and capabilities of their treatment software program.

Several questions were entertained from Board members.

In closing, Ms. Scott Richeson stated that the Department is very pleased with CiviGenics. She noted that of the 27 staff positions in the treatment program at Indian Creek, only one person went from DOC to CiviGenics. She emphasized that the criminal justice and treatment training specialty is not common and that it takes a special person to be successful.

There being nothing further, the Chairman thanked Ms. Worthington for her presentation. No action on the report was required.

IV. Liaison Committee (Mr. Proffitt)

Mr. Proffitt noted the committee had met, Chaired by Roy Cherry, and Board of Corrections members present were Mr. Hester, Mr. Mitchell, Mr. Burrell, Mr. Hudson and Ms. Fraser.

He stated that after the minutes were approved, Mr. Bert Jones gave an update on the Department's capital projects stating that the St. Brides' project is substantially completed with a final completion date of March 1. He stated that the Tazewell, Pittsylvania and Deerfield projects are progressing, and that the feasibility study for a facility in the Mt. Rogers Planning District has been completed and citizens in the area are generally receptive to the idea.

Mr. Proffitt noted that Deputy Secretary Green was present at committee and was asked what was going to be the emphasis at the General Assembly as far as Public Safety. Mr. Green indicated there was a bit of an emphasis on Correctional Education, the Forensic Lab, as well as with a Health and Human Resources emphasis. He stated that the crime rate is falling, and the out-of-compliance backlog is hovering right around 1500 or below. All of the jail representatives present indicated they remained very pleased with the Department's efforts as far as getting those people out of the jails. Also discussed were

alternatives to incarceration for technical violators. Mr. Green talked about the expansion of the home electronic monitoring program and day reporting centers. Mr. Green also referenced that the prisoner re-entry study group was placing its emphasis on state inmates and will expand a little bit to include those in jails as well as in juvenile detention.

Mr. Ron Elliott then presented his report to the committee stating that the Department population as of 1/12 was 31,956, a decrease from 11/8 at which time the number was 31,988. The jail population as of 11/16 was 25,073, down 260 from the 9/21 figure of 25,333. Jail capacity is 16,952, an excess of 8,121. Felons with more than one year to serve was 3,624 as of 11/16, down 104 from the 9/21 figure; felons available for pickup as of 1/7 was 2,801, 329 less than that of 11/5 when the figure was 3,130. And the out-of-compliance figure as of 1/7 was 1,482, down from the 11/5 figure.

Mr. Elliott then discussed the jail projects currently under construction; the Middle River Regional Jail has hired their superintendent, Mr. Jack Lee, a former DOC employee, and that project has an estimated completion date of February, 2006; the Loudoun County facility where as of 1/10/05, all exterior walls are constructed, roofing and security hardware systems are being installed, and they will be coming back to the Board for additional funding for an expansion; the Virginia Beach City Jail has the HVAC completed, carpeting and cabinetry is being installed, and installation of the video visitation equipment is planned for completion by the end of January, 2005, with estimated completion of the new addition being March, 2005, and with renovations scheduled for completion in December, 2005; the Southwest Regional Jail will probably be coming to the Board with a request for additional funding due to an increase in building materials; the Botetourt/Craig Regional Jail will be coming to the Board for additional funding due to increased construction costs; the Clarke/Frederick/Winchester/Fauquier Regional Adult Detention Center, the Board had previously approved modification to Standards 5.12 C.1. and 5.17 A., and that involves this facility adding 204 beds for a community corrections facility and an 86-bed housing unit.

Mr. Elliott gave an update on the Jail Contract Bed (JCB)/Work Release (WR) program stating beds filled as of 1/4/05 were 279. Pre-release/work release 29, with straight JCB beds filled of 19, for 327, with pending placement of work release of 103. Mr. Proffitt concluded his report, and there were no question or comments. No action on the report was required.

VI. Administration Committee

As there were no items for the agenda, the Administration Committee meeting was canceled. No action was required by the Board.

VII. Correctional Services Committee Report/Policy & Regulations (Ms. Maxey)

By *MOTION* duly made by Ms. Maxey, the following recommendations were presented to the Board for approval:

Unconditional Certification as a result of **100% compliance** for the **Blacksburg City Lockup** and **Probation & Parole District #41 (Ashland)**.

And that the **Scott County Jail, Probation & Parole District #30 (Hampton), Probation & Parole District #8 (South Boston), Probation & Parole District #43 (Tazewell), and Probation & Parole District #25 (Leesburg)** receive **Unconditional Certification**.

After the call for discussion, the *MOTION* was seconded by Ms. Fraser and unanimously *APPROVED* by verbally responding in the affirmative (Burrell, Fraser, Hudson, Maxey, Mitchell, Proffitt, Wright). There were no opposing votes. As a tie-breaking vote was not necessary, the Chairman's vote was not noted. One member was absent.

For informational purposes, it was noted for the record that **the following jails and lockups received 100% on their unannounced inspections:**

Danville Adult Detention Center, Highland County Lockup, Pamunkey Regional Jail, Rockingham/Harrisonburg Regional Jail, Southside Regional Jail, and the Washington County Jail

This information was provided for informational purposes only. No Board action was required.

Ms. Maxey also noted that Mr. Peter Lundt came before the Committee as he had come before. He is the Chairman of the Board of the Friends of Guest House, which is in Northern Virginia. He again requested an extension to the waiver that he had received from the Board this past fall regarding having someone awake during the night at the facility and a waiver for bed checks every two hours. When asked, he did state that he was interested in a permanent waiver.

It is the consensus of the Committee to recommend to the full Board that his request for an extension be denied and that the item be placed on the March Board agenda. Ms. Donna Lawrence will contact Mr. Lundt to advise the Committee's proposed recommendation to the full Board and to invite him to come back at that time.

Ms. Maxey reported she had received a letter from Mr. Tony Casale from DCJS because he has an interest in helping pre-trial programs get the information they need when they go to the jails and try to complete their investigation reports. The Committee read his letter, discussed it, and agreed the Liaison Committee is the appropriate Committee with which he should pursue this effort and that he could speak to the Liaison Committee. Ms. Maxey will contact Mr. Cherry, who is Chairman of the Liaison Committee, and let him know that Mr. Casale will probably be in touch with him about making a presentation to the jail superintendents and sheriffs.

There were no questions or comments on the report. There being nothing further, the Chairman thanked Ms. Maxey for her report.

VIII. Other Business (Mr. Johnson)

The Director had nothing in particular to report. He updated the Board on an incident which had occurred at St. Brides with some youthful offenders between Christmas and New Years. There were 64 juveniles in that program at the time. This is a program where the judge or the court can determine that someone is non-violent and he can be sentenced under the Youthful Offender Act, which is a four-year sentence. The Department has done quite a bit of work on this program and it has been going well. The Department is not sure what caused these juveniles to act up that night but it appears that something got started and it snowballed. No staff was injured. The juveniles were moved to Greenville, and the Department has gone back to court to report on them, and their youthful offender status will probably be revoked.

As there were no questions of the Director, the Chairman thanked him for report.

Mr. Harker, from the Parole Board, stated that it is business as usual and that the parole numbers are dropping.

IX. Closed Session

No closed session was held.

X. Board Member/Other Comment

Mr. Wright commented that he had attended the ACA Conference in Phoenix and had gleaned a new appreciation for the value of collecting intelligence. He stated that some of the software currently available is mind boggling and enquired if the Department would arrange for a presentation related to its efforts toward collecting intelligence within the institutions. The Director stated he would arrange a presentation on security threat groups for the next meeting.

Mr. Proffitt remarked that he had reviewed the Management Information Summary report forwarded to the Board and had made a few observations. He noted the Board, between FY03 and FY04, had decreased its expenditures by 21.68%; the inmate phone system revenue for FY04 was \$6,974,046, which all goes back to the General Fund; the inmate population demographics, under race ethnicity, white comprised 34.7%, black 64.0% and under other was 1.4%. He and another Board member were surprised that the 1.4% was as low as it was. And under the age groups, there is the 18-24 age group comprising 16.3%, the 25-34, 33.7%, and 35-44, 31.1%, so actually the 25-44 age group comprises close to two-thirds of the total inmate population.

The Chairman tasked Mr. Proffitt with signing the certificates for the jails. An error had been made, and they will have to be rerun. They will be mailed directly to Mr. Proffitt for signature and returned for mailing.

XI. Future Meeting Plans

This information has been provided to Board Members previously and is provided now for the purposes of the record.

The March, 2005, meetings are scheduled as follows:

Liaison Committee – 10:00 a.m., Board Room, 6900 Atmore Drive, Richmond, Virginia, March 15, 2005.

Correctional Services/Policy & Regulations Committee – 1:00 p.m., Board Room, 6900 Atmore Drive, Richmond, Virginia, March 15, 2005.

Administration Committee – 9:30 a.m., Room 3054, 6900 Atmore Drive, Richmond, Virginia, March 16, 2005.

Board Meeting – 10:00 a.m., Board Room, 6900 Atmore Drive, Richmond, Virginia, March 16, 2005.

At this time, the Chairman thanked everyone for their help, for all the staff work that the Board receives, and especially Mrs. Woodhouse for all the help she gives.

XII. Adjournment

There being nothing further, by *MOTION* duly made by Mr. Hudson, seconded by Mr. Hudson and unanimously *APPROVED* by those members in attendance (Burrell, Fraser, Hudson, Maxey, Mitchell, Proffitt, Wright), the meeting was adjourned.

(Signature copy on file)

CLAY B. HESTER, CHAIRMAN

RAYMOND W. MITCHELL, SECRETARY